



February 28, 2025

Civil Society Foundation
4a Chovelidze street, Tbilisi, 0108, Georgia

RE: FY25-MP-CSF-01 Subaward Termination Letter

Dear Hatia Jinjikhadze:

The International Research and Exchanges Board (IREX) regrets to inform you that it is necessary to terminate your subaward at this time. This termination is effective immediately, as of **February 26, 2025**.

The terms of this termination are summarized as follows and detailed in Subaward provision 3.9 Termination and Enforcement. This is a total termination of your subaward.

As the prime recipient of 72011422CA00004, IREX has received a termination of its agreement from USAID. As a result, we are required to immediately terminate all subawards and contracts related to this award, including the referenced subaward.

IREX regrets the circumstances that lead to this termination. Consistent with the requirements of [2 CFR 200.472\(b\)](#), administrative costs associated with the closeout activities of this subaward are allowable costs and should be included in the final financial report. The costs incurred from the date of termination until the submission of final reports must be reasonable and necessary for the closeout of this subaward.

You will have 60 calendar days from the date of termination to close out your subaward and provide the following information:

- A final financial report which includes all costs being claimed (costs incurred before Suspension of Subaward and administrative closeout costs) and which includes a final invoice or payment request and reimbursement of any outstanding advance balance (if applicable).
- A final programmatic report which includes a brief description of the entire subaward and discussion of the lessons learned.



- All subaward files and work products that are in the Subawardee's possession.
- Any residual inventory of unused supplies if the total aggregate value is over \$5,000.
- A final inventory report on all unused supplies and equipment with a unit cost over \$5,000 purchased from subaward funds.
- A final VAT report if subawardee procured a commodity over \$500 and VAT exemption was not used.

Any supplies purchased under the subaward and retained by the Subawardee may not be sold or used for activities restricted by USAID.

Following receipt of all closeout information from the subawardee, IREX will issue a subaward modification to adjust the subaward end date to the date of this notification and to de-obligate all unused subaward funds.

Please acknowledge receipt of this Termination Letter. If you have any questions about this letter, please contact me at djanes@irex.org.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Janes", with a stylized flourish at the end.

Dianne Janes
IREX Georgia Country Director / Chief of Party
USAID Media Program, Georgia